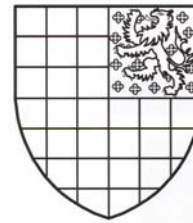


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✉ info@lewes-tc.gov.uk

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**LEWES
TOWN
COUNCIL**

Lewes Town Council - Meetings 2011/12

Below is a calendar of our meetings for the 2011/12 municipal year which we trust you will find useful

This calendar will be followed as far as possible, although sometimes it is necessary to change or cancel dates, for a number of reasons, as the year progresses. We will give as much notice as possible in such cases. Meetings are confirmed only when formally notified by summons attached to an agenda, copies of which are displayed on the Town Hall public notice board and published on our website (www.lewes-tc.gov.uk).

Council Agendas are usually despatched to Councillors and made available to the public on the Wednesday of the week preceding a meeting.

Planning Committee Agendas may be available on the Wednesday of the preceding week.

PUBLIC ATTENDANCE

PLANNING COMMITTEE

A full agenda and copies of applications and supporting documents and plans are available at the Town Hall reception desk, between 9:00am - 5:00pm Mon to Thurs, and 9:00am - 4:00pm on Fridays. Members of the public are welcome to attend meetings of the Committee – representations on specific applications may be heard at the start of each meeting with the Chairman's consent, and subject to time available. Correspondence or requests to address the Committee should, whenever possible, be notified to the Town Clerk at least 24 hours in advance. Whenever possible, it is most helpful if information for Council can be provided electronically. (We can scan letters and other third-party documents if necessary, but legibility may suffer) **PLEASE NOTE:** the Town Council is not empowered to decide planning matters although the Planning Authority (Lewes District Council) is required by law to consider our comments on local applications and to give them due recognition in reaching its final decision.

COUNCIL and Working Parties

A full agenda and copies of reports and supporting documents are available at the Town Hall reception desk, between 9:00am - 5:00pm Mon to Thurs, and 9:00am - 4:00pm on Fridays.

Members of the public are welcome to attend meetings of the Council – questions may be heard at the start of each meeting with the Chairman's consent, and subject to time available. Correspondence or requests to address the Council should, whenever possible, be notified to the Town Clerk at least 24 hours in advance.

Whenever possible, it is most helpful if information for Council can be provided electronically. (We can scan letters and other third-party documents if necessary, but legibility may suffer)

GENERAL QUESTIONS can be raised at our offices between 9am-5pm Mons- Thurs; 9am-4pm on Fridays – our staff will be pleased to assist.

Drop-in "surgeries" are held on the second Monday of each month (Tuesday in case of public holiday) between 2:30 and 4:30pm, when two or three Councillors are available for discussion.

PLEASE NOTE: As our meeting rooms are relatively small, we would appreciate advanced warning if you plan to attend in a group; perhaps with neighbours, or to bring a party of student observers. We may be able to arrange to hold the meeting in an alternative room.



2011

Scheduled meetings of Council and Planning Committee*

2010/11 Municipal year >>>				2011/12 Municipal year >>>>>											
January	February	March	April	May	June	July	August	September	October	November	December	December	December	December	December
Mon															
Tue	1 Planning	1													
Wed	2	2													
Thu	3	3													
Fri	4	4		1											
Sat	5	5	2												
Sun	6	6	3												
Mon	7	7	4												
Tue	8	8	5 Planning												
Wed	9	9	6												
Thu	10	10	7												
Fri	11	11	8												
Sat	12	12	9												
Sun	13	13	10												
Mon	14	14	11												
Tue	15 Planning	15 Planning	12												
Wed	16 Grants	16	13												
Thu	17	17	14												
Fri	18	18	15												
Sat	19	19	16												
Sun	20	20	17												
Mon	21	21	18												
Tue	22 Planning	22	19												
Wed	23	23	20 Town Mtg												
Thu	24 COUNCIL	24 COUNCIL	21												
Fri	25	25	22												
Sat	26	26	23												
Sun	27	27	24												
Mon	28	28	25												
Tue	29	29	26 Planning												
Wed	30	30	27												
Thu	31 COUNCIL	31 COUNCIL	28												
Fri	29 Royal Wedding		29												
Sat	30		30												
Sun	31		31												
Mon															
Tue															

KEY [] = School holidays (ESCC) [] = B/holiday / LTC office closure [] = BST/GMT begins/ends [] = Drop-in surgery

PLEASE NOTE:

These are scheduled meetings and 3rd-party published dates - they are subject to change, although this will be avoided if possible

* Any other business of the Council is considered by ad-hoc Working Parties. Agendas for these are published and available as below

Usual start times for meetings: Council 7:30pm; Planning Committee 7:00pm All meetings are open to the public.

Drop-in surgeries are held at the Town Hall between 2:30 and 4:30pm on the dates shown. Councillors are available for discussion "first-come-first-served": no appointment required

Please check for changes before attending - all agendas are available on our website www.lewes-tc.gov.uk ; at Lewes public library and at the Town Hall



2012

Scheduled meetings of Council and Planning Committee*

2011/12 Municipal year >>>>>

2012/13 Municipal year provisional schedule >>>>>

	January	February	March	April	May	June	July	August	September	October	November	December
Mon										1		
Tue					1					2		
Wed		1			2			1		3		
Thu		2	1		3			2		4	1	
Fri		3	2		4	1		3		5	2	
Sat		4	3		5	2		4	1	6	3	1
Sun	1	5	4	1	6	3	1	5	2	7	4	2
Mon	2	6	5	2	7	4 QE2 Jub'ec	2	6	3	8	5	3
Tue	3	7 Grants	6	3 Planning	8	5 QE2 Jub'ec	3 Planning	7	4 Planning	9	6 Planning	4
Wed	4	8	7	4	9	6	4	8	5	10	7	5
Thu	5	9	8	5	10	7	5	9	6	11 COUNCIL	8 COUNCIL	6
Fri	6	10	9	6	11	8	6	10	7	12	9	7
Sat	7	11	10	7	12	9	7	11	8	13	10	8
Sun	8	12	11	8	13	10	8	12	9	14	11	9
Mon	9	13	12	9	14	11	9	13	10	15	12	10
Tue	10 Planning	14	13 Planning	10	15	12 Planning	10	14 Planning	11	16 Planning	13	11
Wed	11	15	14	11	16	13	11	15	12	17	14	12
Thu	12	16	15	12	17 Mayorm'kg	14 COUNCIL	12	16	13	18	15	13 COUNCIL
Fri	13	17	16	13	18	15	13	17	14	19	16	14
Sat	14	18	17	14	19	16	14	18	15	20	17	15
Sun	15	19	18	15	20	17	15	19	16	21	18	16
Mon	16	20	19	16	21	18	16	20	17	22	19	17
Tue	17	21 Planning	20	17	22 Planning	19	17	21	18	23	20	18 Planning
Wed	18	22	21	18	23 Grants	20	18	22	19	24	21	19
Thu	19 COUNCIL	23 COUNCIL	22	19 TOWN MTG	24	21	19 COUNCIL	23	20	25	22	20
Fri	20	24	23	20	25	22	20	24	21	26	23	21
Sat	21	25	24	21	26	23	21	25	22	27	24	22
Sun	22	26	25	22	27	24	22	26	23	28	25	23
Mon	23	27	26	23	28	25	23	27	24	29	26	24
Tue	24	28	27	24 Planning	29	26	24 Planning	28	25 Planning	30	27 Planning	25
Wed	25	29	28	25	30	27	25	29 Grants	26	31	28 Grants	26
Thu	26		29 COUNCIL	26	31	28	26	30 COUNCIL	27		29	27
Fri	27		30	27		29	27	31	28		30	28
Sat	28		31	28		30	28		29			29
Sun	29			29		29	29		30			30
Mon	30			30		30	30					31
Tue	31 Planning						31					

KEY = School holidays (ESCC) = B/holiday / LTC office closure = BST/GMT begins/ends = Drop-in surgery

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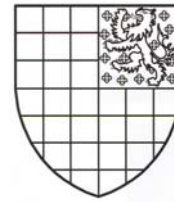
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**LEWES
TOWN
COUNCIL**

Can we help?

“Drop-in” surgeries

are held on the

Second Monday of each month (*Tuesday in case of public-holidays*)

when two or three Councillors will be on-hand to talk about any public issue where you think the Council may help.

These are held here at the Town Hall, between 2:30pm and 4:30pm, and no appointments are necessary.

Please note: you may not be able to speak to your preferred Councillor, as our members volunteer for this service as time allows.

If you wish to speak to a particular Councillor, our Receptionist will advise you.

A full list of Councillors, showing their local Ward and political affiliation, is available from Reception and is printed in our regular Newsletter and published on our website.

Our staff will be pleased to help you at any time our office is open.

Normal office hours are: Mon-Thurs 9:00am – 5:00pm, Fridays 9:00am – 4:00pm

Councillor Surgeries (2:30pm – 4:30pm)

	2011	2012
January	10 th	9 th
February	14 th	13 th
March	14 th	12 th
April	11 th	10 th (Tues)
May	9 th	14 th
June	13 th	11 th
July	11 th	9 th
August	8 th	13 th
September	12 th	10 th
October	10 th	8 th
November	14 th	12 th
December	12 th	10 th