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**LEWES
TOWN
COUNCIL**

Lewes Town Council - Budget 2018/19

Below is a summary of our budget for the 2018/19 municipal year which we trust you will find helpful.

This will be followed as closely as possible, although sometimes it is necessary to deviate from plans, for a number of reasons, as the year progresses. Significant deviations are reported to Council at the earliest opportunity, and will feature in published reports/agenda/minutes. These can be found elsewhere on this website and copies are available on request.

The information presented is a summary of much more detailed underlying service budgets and; due to attributes of local government finance and the nature of those services, this may require background information and interpretation to allow the reader to fully-appreciate. We are very happy to assist in this regard, on request, and to receive questions.

Throughout the year our internal Audit & Governance Panel carries out routine scrutiny and comparisons of the actual performance to our budget estimates, as well as a number of statutory tasks to check for appropriate management of value and risk; due diligence in day-to-day operations, and the proper observance of internal control systems and processes. This Panel reports to Council and these also feature in published reports/agenda/minutes. Again; these can be found elsewhere on this website and copies are available on request.

We also publish our annual accounts which contain detailed notes. Our year runs from 1st April to 31st March and these accounts, together with full reports from our independent Auditor and our statutory Annual Return are usually published in June each year. These also show details of funds and financial reserves established for specific project purposes or towards planned maintenance and repairs.

GENERAL QUESTIONS can be raised at our offices between 9am and 5pm
Mons- Thurs; 9am and 4pm on Fridays – our staff will be pleased to assist.

DETAILED ENQUIRIES are best directed, in the first instance, to the Town Clerk; who is also the Councils 'Responsible Finance Officer' under the provisions of s151 of the Local Government Act 1972, and manages the Council's finances and its services and operations.

LEWES TOWN COUNCIL			Budget Estimates				2018 - 2019		ANALYSIS ALL COST CENTRES				
Column	A	B	C	D	E	F	G	H	I	J	K	L	
		COST CENTRE	10	20	30	40	50	51	60	70/71/72	80		
Line	RESOURCE ACCOUNT		Corporate Admin	Civic Admin	Mayoralty	Town Hall	All Saints	Malling C/Centre	Pells	Open Spaces	Allotments	TOTAL	
1		EXPENDITURE											
2		Staff											
3	7003/5	Salaries & Wages	46,423	47,177	29,202	98,129	81,960	7,991	9,866	34,915	14,507	370,170	
4	7006	National Insurance	4,502	4,705	3,135	9,680	7,066	812	916	3,153	1,295	35,264	
5	7007	Superannuation	8,132	8,322	5,084	15,701	14,012	1,395	1,717	6,061	2,517	62,941	
6	7009	Other staff expenses	3,950	0	0	0	0	0	0	0	0	3,950	
7		Staff Total	63,007	60,204	37,421	123,510	103,038	10,198	12,499	44,129	18,319	472,325	
8		Premises											
9	6100	Repairs & maintenance	600	0	0	12,000	4,000	1,000	3,500	8,000	1,500	30,600	
10	6101	Grounds maintenance	0	0	0	4,000	500	1,000	14,500	57,500	8,000	85,500	
11	6102	Electricity	0	0	0	6,150	3,900	1,000	0	500	0	11,550	
12	6103	Gas	0	0	0	12,000	3,700	1,000	0	0	0	16,700	
13	6104	Water & drainage	0	0	0	2,100	1,000	900	0	120	1,600	5,720	
14	6105	Alarm systems	0	0	0	4,300	450	0	0	0	0	4,750	
15	6106	Equipment & furniture etc	600	0	0	2,000	9,500	200	0	2,000	0	14,300	
16	6107	Rentals & hire costs	0	0	0	0	0	0	0	0	0	0	
17	6108	NNDR	0	0	0	63,100	3,400	4,790	0	0	0	71,290	
18	6109	Premises insurance	0	0	0	14,000	4,100	970	780	1,340	0	21,190	
19		Premises Total	1,200	0	0	119,650	30,550	10,860	18,780	69,460	11,100	261,600	
20		Transport											
21	6200	Transport hire costs	0	0	0	0	0	0	0	0	0	0	
22	6201	Transport running costs	0	0	0	0	0	0	0	0	0	0	
23	6202	Mileage allowances	0	0	0	0	0	0	0	0	0	0	
24		Transport Total	0	0	0	0	0	0	0	0	0	0	
25		Supplies & services											
26	6400	Consumable stores	0	0	0	2,600	1,400	300	0	80	0	4,380	
27	6401	Equipment rental	0	0	0	900	290	0	40	8,000	0	9,230	
28	6402	Regalia	0	1,200	250	0	0	0	0	0	0	1,450	
29	6403	Small plant & tools	0	0	0	1,100	200	50	120	690	150	2,310	
30	6404	Catering	0	10,000	10,500	0	900	0	0	0	250	21,650	
31	6405	Printing	400	300	400	450	700	40	0	0	0	2,290	
32	6406	Stationery	400	500	300	500	1,500	40	50	170	120	3,580	
33	6407	Books & periodicals	100	0	0	0	0	0	0	0	0	100	
34	6408	Postage	400	250	250	500	500	80	70	185	100	2,335	
35	6409	Telephones/ICT	4,000	350	350	1,100	1,200	80	100	360	110	7,650	
36	6410	Office equipment	1,200	90	100	150	100	0	30	120	30	1,820	
37	6411	General office expenses	0	0	0	0	0	0	0	0	0	0	
38	2300	Loan charges	0	0	0	10,056	0	0	0	0	0	10,056	
39	6412	Consultants	8,000	0	0	1,000	1,500	500	770	0	0	11,770	
40	6413	Legal expenses	0	2,000	0	2,200	800	500	90	500	0	6,090	
41	6414	Hospitality	0	0	1,000	0	0	0	0	0	0	1,000	
42	6415	Members allowances	0	5,000	700	0	0	0	0	0	0	5,700	
43	6416	Miscellaneous expenses	5,000	10,500	1,000	0	4,000	0	0	8,500	0	29,000	
44	6417	Grants & subscriptions etc	4,000	47,000	100	0	0	2,000	10,000	16,600	70	79,770	
45	6418	Advertising & promotions	1,000	3,000	0	900	1,300	0	0	500	500	7,200	
46	6419	Traveling & subsistence	120	600	1,000	0	0	0	0	50	100	1,870	
47		Supplies & services Total	24,620	80,790	15,950	21,456	14,390	3,590	11,270	35,755	1,430	209,251	
48		Miscellaneous											
49	8100	A/cs written off	0	0	0	0	0	0	0	0	0	0	
50	6500	Miscellaneous insurances	4,150	1,920	0	1,000	0	0	0	750	150	7,970	
51	n/a	Service contributions to reserves	52,750	54,805	0	60,000	10,000	60,000	10,000	42,880	0	290,435	
52	6700	Other miscellaneous expenditure	1,000	0	0	0	0	0	0	0	0	1,000	
53		Miscellaneous Total	57,900	56,725	0	61,000	10,000	60,000	10,000	43,630	150	299,405	
54													
55		EXPENDITURE TOTAL	146,727	197,719	53,371	325,616	157,978	84,648	52,549	192,974	30,999	1,242,581	
56		<i>Expenditure excluding contributions to reserves</i>	93,977	142,914	53,371	265,616	147,978	24,648	42,549	150,094	30,999	952,146	
57		INCOME											
58	4000	Fees & charges	50	0	0	90,000	50,000	5,000	190	0	0	145,240	
59	4001	Rentals	0	0	0	7,800	0	0	0	0	4,400	12,200	
60	4002	Other miscellaneous income	4,500	150	500	0	6,500	0	0	0	0	11,650	
61		INCOME TOTAL	4,550	150	500	97,800	56,500	5,000	190	0	4,400	169,090	
62													
63		NETT OPERATING TOTAL	142,177	197,569	52,871	227,816	101,478	79,648	52,359	192,974	26,599	1,073,491	
64													
65		<i>Nett operating total excluding contributions to reserves</i>	89,427	142,764	52,871	167,816	91,478	19,648	42,359	150,094	26,599	783,056	
66		apportioned adjustment grant from LDC	4,926	6,845	1,832	7,892	3,516	2,759	1,814	6,685	921	37,190	
67		<i>Nett operating total less adjustment grant</i>	137,251	190,724	51,039	219,924	97,962	76,889	50,545	186,289	25,678	1,036,301	
68													
69													
69		<i>Nett per head of population (2011 census)</i>	17,297	£8.22	£11.42	£3.06	£13.17	£5.87	£4.60	£3.03	£11.16	£1.54	£59.91
70		<i>Nett operating total per Band D equiv't at</i>	6,156.70	£23.09	£32.09	£8.59	£37.00	£16.48	£12.94	£8.50	£31.34	£4.32	£174.36
71		PRECEPT total per Band D equiv't at	6,156.70	£22.29	£30.98	£8.29	£35.72	£15.91	£12.49	£8.21	£30.26	£4.17	£168.32