

Town Hall  
High Street  
Lewes  
East Sussex  
BN7 2QS

☎ 01273 471469 Fax: 01273 480919

✉ [info@lewes-tc.gov.uk](mailto:info@lewes-tc.gov.uk)

🌐 [www.lewes-tc.gov.uk](http://www.lewes-tc.gov.uk)



**LEWES  
TOWN  
COUNCIL**

## Lewes Town Council - Budget 2016/17

Below is a summary of our budget for the 2016/17 municipal year which we trust you will find helpful.

This will be followed as closely as possible, although sometimes it is necessary to deviate from plans, for a number of reasons, as the year progresses. Significant deviations are reported to Council at the earliest opportunity, and will feature in published reports/agenda/minutes. These can be found elsewhere on this website and copies are available on request.

The data presented is a summary of much more detailed underlying service budgets and; due to attributes of local government finance and the nature of those services, this may require background information and interpretation to allow the reader to fully appreciate. We are very happy to assist in this regard, on request, and to receive questions.

Throughout the year our internal Audit & Governance Panel, consisting of five Councillors, carries out routine scrutiny and comparisons of the actual performance to our budget estimates, as well as a number of statutory tasks to check for appropriate management of value and risk; due diligence in day-to-day operations, and the proper observance of internal control systems and processes. This Panel reports to Council and these also feature in published reports/agenda/minutes. Again; these can be found elsewhere on this website and copies are available on request.

We also publish our annual accounts which contain detailed notes. Our year runs from 1<sup>st</sup> April to 31<sup>st</sup> March and these accounts, together with full reports from our independent Auditor and our statutory Annual Return are usually published in June each year. These also show details of funds and financial reserves established for specific project purposes or towards planned maintenance and repairs.

**GENERAL QUESTIONS** can be raised at our offices between 9am and 5pm  
Mons- Thurs; 9am and 4pm on Fridays – our staff will be pleased to assist.

**DETAILED ENQUIRIES** are best directed, in the first instance, to the Town Clerk; who is also the Councils 'Responsible Finance Officer' under the provisions of s151 of the Local Government Act 1972, and manages the Council's finances and its services and operations.

LEWES TOWN COUNCIL			Budget Estimates				2016 - 2017		ANALYSIS ALL COST CENTRES				
Column	A	B	C	D	E	F	G	H	I	J	K	L	
			COST CENTRE	10	20	30	40	50	51	60	70/71/72	80	
Line	RESOURCE ACCOUNT		Corporate Admin	Civic Admin	Mayoralty	Town Hall	All Saints	Malling C/Centre	Pells	Open Spaces	Allotments	TOTAL	
1	<b>EXPENDITURE</b>												
2	<b>Staff</b>												
3	7003/5	Salaries & Wages	43,368	44,887	29,363	88,323	69,226	7,334	9,220	30,300	13,183	335,204	
4	7006	National Insurance	3,770	3,482	2,429	6,407	6,617	672	852	2,832	1,218	28,279	
5	7007	Superannuation	8,290	7,605	5,306	13,996	14,453	1,468	1,861	6,186	2,661	61,826	
6	7009	Other staff expenses	3,950	0	0	0	0	0	0	0	0	3,950	
7		<b>Staff Total</b>	<b>59,378</b>	<b>55,974</b>	<b>37,098</b>	<b>108,726</b>	<b>90,296</b>	<b>9,474</b>	<b>11,933</b>	<b>39,318</b>	<b>17,062</b>	<b>429,259</b>	
8	<b>Premises</b>												
9	6100	Repairs & maintenance	600	0	0	12,000	4,000	2,000	3,600	7,500	1,500	31,200	
10	6101	Grounds maintenance	0	0	0	2,500	690	1,000	15,000	51,500	5,000	75,690	
11	6102	Electricity	0	0	0	6,000	2,200	2,500	0	750	0	11,450	
12	6103	Gas	0	0	0	10,300	5,000	2,000	0	0	0	17,300	
13	6104	Water & drainage	0	0	0	1,800	1,200	900	0	0	900	4,800	
14	6105	Alarm systems	0	0	0	4,300	450	0	0	0	0	4,750	
15	6106	Equipment & furniture etc	600	0	0	2,000	9,500	200	0	2,000	0	14,300	
16	6107	Rentals & hire costs	0	0	0	0	0	0	0	0	0	0	
17	6108	NNDR	0	0	0	60,580	3,290	4,480	0	0	0	68,350	
18	6109	Premises insurance	0	0	0	17,550	4,100	1,030	825	1,300	0	24,805	
19		<b>Premises Total</b>	<b>1,200</b>	<b>0</b>	<b>0</b>	<b>117,030</b>	<b>30,430</b>	<b>14,110</b>	<b>19,425</b>	<b>63,050</b>	<b>7,400</b>	<b>252,645</b>	
20	<b>Transport</b>												
21	6200	Transport hire costs	0	0	0	0	0	0	0	0	0	0	
22	6201	Transport running costs	0	0	0	0	0	0	0	0	0	0	
23	6202	Mileage allowances	0	0	0	0	0	0	0	0	0	0	
24		<b>Transport Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
25	<b>Supplies &amp; services</b>												
26	6400	Consumable stores	0	0	0	2,600	1,400	300	0	100	0	4,400	
27	6401	Equipment rental	0	0	0	900	290	0	40	8,000	0	9,230	
28	6402	Regalia	0	1,200	250	0	0	0	0	0	0	1,450	
29	6403	Small plant & tools	0	0	0	1,100	200	50	120	650	300	2,420	
30	6404	Catering	0	10,000	10,500	0	900	0	0	0	180	21,580	
31	6405	Printing	400	300	400	450	700	40	0	0	0	2,290	
32	6406	Stationery	600	500	300	500	1,500	40	50	120	150	3,760	
33	6407	Books & periodicals	100	0	0	0	0	0	0	0	0	100	
34	6408	Postage	400	250	250	500	500	80	70	140	180	2,370	
35	6409	Telephones/ICT	4,000	350	350	1,100	1,200	80	100	300	110	7,590	
36	6410	Office equipment	1,200	90	100	150	100	0	30	90	30	1,790	
37	6411	General office expenses	0	0	0	0	0	0	0	0	0	0	
38	2300	Loan charges	0	0	0	10,056	0	0	0	0	0	10,056	
39	6412	Consultants	5,000	0	0	1,000	3,500	500	750	0	0	10,750	
40	6413	Legal expenses	0	2,000	0	2,200	700	500	90	500	0	5,990	
41	6414	Hospitality	0	0	1,000	0	0	0	0	0	0	1,000	
42	6415	Members allowances	0	5,000	700	0	0	0	0	0	0	5,700	
43	6416	Miscellaneous expenses	5,000	10,500	1,000	0	8,000	0	0	7,000	0	31,500	
44	6417	Grants & subscriptions etc	3,800	47,500	100	0	0	6,400	10,000	15,930	70	83,800	
45	6418	Advertising & promotions	1,000	3,000	0	900	2,200	0	0	500	500	8,100	
46	6419	Traveling & subsistence	120	600	1,000	0	0	0	0	50	100	1,870	
47		<b>Supplies &amp; services Total</b>	<b>21,620</b>	<b>81,290</b>	<b>15,950</b>	<b>21,456</b>	<b>21,190</b>	<b>7,990</b>	<b>11,250</b>	<b>33,380</b>	<b>1,620</b>	<b>215,746</b>	
48	<b>Miscellaneous</b>												
49	8100	A/cs written off	0	0	0	0	0	0	0	0	0	0	
50	6500	Miscellaneous insurances	4,030	1,860	0	0	0	0	0	900	0	6,790	
51	n/a	<b>Service contributions to reserves</b>	750	27,500	0	79,000	0	30,000	0	69,080	0	206,330	
52	6700	Other miscellaneous expenditure	800	0	0	0	0	0	0	0	0	800	
53		<b>Miscellaneous Total</b>	<b>5,580</b>	<b>29,360</b>	<b>0</b>	<b>79,000</b>	<b>0</b>	<b>30,000</b>	<b>0</b>	<b>69,980</b>	<b>0</b>	<b>213,920</b>	
54	<b>EXPENDITURE TOTAL</b>												
55			<b>87,778</b>	<b>166,624</b>	<b>53,048</b>	<b>326,212</b>	<b>141,916</b>	<b>61,574</b>	<b>42,608</b>	<b>205,728</b>	<b>26,082</b>	<b>1,111,570</b>	
56		<i>Expenditure excluding contributions to reserves</i>	<i>87,028</i>	<i>139,124</i>	<i>53,048</i>	<i>247,212</i>	<i>141,916</i>	<i>31,574</i>	<i>42,608</i>	<i>136,648</i>	<i>26,082</i>	<i>905,240</i>	
57	<b>INCOME</b>												
58	4000	Fees & charges 0.96%	50	0	0	94,000	46,000	14,000	240	0	0	154,290	
59	4001	Rentals	0	0	0	7,800	0	0	0	0	4,630	12,430	
60	4002	Other miscellaneous income	12,000	150	500	0	18,000	0	0	1,000	0	31,650	
61		<b>INCOME TOTAL</b>	<b>12,050</b>	<b>150</b>	<b>500</b>	<b>101,800</b>	<b>64,000</b>	<b>14,000</b>	<b>240</b>	<b>1,000</b>	<b>4,630</b>	<b>198,370</b>	
62	<b>NETT OPERATING TOTAL</b>												
63			<b>75,728</b>	<b>166,474</b>	<b>52,548</b>	<b>224,412</b>	<b>77,916</b>	<b>47,574</b>	<b>42,368</b>	<b>204,728</b>	<b>21,452</b>	<b>913,200</b>	
64													<b>BUDGET REQUIREMENT</b>
65		<i>Nett operating total excluding contributions to reserves</i>	<i>74,978</i>	<i>138,974</i>	<i>52,548</i>	<i>145,412</i>	<i>77,916</i>	<i>17,574</i>	<i>42,368</i>	<i>135,648</i>	<i>21,452</i>	<i>706,870</i>	
66		<b>apportioned adjustment grant from LDC</b>	<b>4,406</b>	<b>9,685</b>	<b>3,057</b>	<b>13,056</b>	<b>4,533</b>	<b>2,768</b>	<b>2,465</b>	<b>11,911</b>	<b>1,248</b>	<b>53,128</b>	
67		<i>Nett operating total less adjustment grant</i>	<i>71,322</i>	<i>156,789</i>	<i>49,491</i>	<i>211,356</i>	<i>73,383</i>	<i>44,806</i>	<i>39,903</i>	<i>192,817</i>	<i>20,204</i>	<i>860,072</i>	
68													<b>PRECEPT</b>
69		<i>Nett per head of population (2011 census)</i>	<i>17,297</i>	<i>£4.38</i>	<i>£9.62</i>	<i>£3.04</i>	<i>£12.97</i>	<i>£4.50</i>	<i>£2.75</i>	<i>£2.45</i>	<i>£11.84</i>	<i>£1.24</i>	<i>£49.72</i>
70		<i>Nett operating total per Band D equiv't at</i>	<i>6,069.20</i>	<i>£12.48</i>	<i>£27.43</i>	<i>£8.66</i>	<i>£36.98</i>	<i>£12.84</i>	<i>£7.84</i>	<i>£6.98</i>	<i>£33.73</i>	<i>£3.53</i>	<i>£150.46</i>
71		<b>ADJUSTED total per Band D equiv't at</b>	<b>6,069.20</b>	<b>£11.75</b>	<b>£25.83</b>	<b>£8.15</b>	<b>£34.82</b>	<b>£12.09</b>	<b>£7.38</b>	<b>£6.57</b>	<b>£31.77</b>	<b>£3.33</b>	<b>£141.71</b>